

**SAUBLE TOWNSHIP BOARD  
SPECIAL MEETING MINUTES  
MARCH 15, 2024  
LOCATION: SAUBLE TOWNSHIP HALL**

**CALL TO ORDER:** 1:08 P.M.

**ROLL CALL:** Present: Mary Ann Nugent, Gail Raad, Beth Acker, Linda Snow, Tracy Baker is absent.

**AGENDA:** None Submitted.

**No previous meeting minutes to approve.**

**No Board reports:**

**Public Comment:** No one present.

**No Dignitary or Commission/Board Reports.**

**New Business:**

- **Discussion on 2024-2025 Budget**
  - Will not purchase MTA Premium Subscription. Will add Education as a line item for board members.
  - Increase of \$1,000 to Treasurer salary
  - Increase of at least \$1,000 to Clerk Salary with possibility of more as other clerks in Lake County have had substantial increases. Also, anticipation of increase in FOIA requests which are time consuming.
  - Five percent of Loon Lake and Sauble Lakes SAD Funds are to be added to Treasurer & Clerk's salary per UHY, LLC.
  - Greg Barnett is requesting an increase from \$12.00 per parcel to \$13.25 per parcel.
    - Nugent will request a new contract from Mr. Barnett reflecting the per parcel increase.
  - Adding extra money to assessor for possibility of costs incurred due to Pleasant Acres Trailer Park contesting their assessment.
  - Add Professional as a line item under assessor.
    - Pleasant Acres Trailer Park has hired an attorney.
    - Michigan State Tax Tribunal will address their complaint.
  - Adding extra money to all election categories as August Primary and November General Election are being held in 2024. Also, costs will be involved for the County conducting the 9 days of early voting.

- Adding extra money to building & grounds repairs and maintenance.
  - New water heater
  - Electrical work
  - Repair & paint the fire barn on township property.
- Land use administrator salary.
  - Nugent called Norman Township to inquire about pay for Robert Hall.
    - Ben answered the call and is not interested in the position.
    - Ben thought Mr. Hall is paid \$700-\$800 from Norman Township.
  - Increase land use administrator salary to \$4800 and eliminate land use permit income.
    - Nugent will send Mr. Hall a letter regarding the change to his salary and will cc township board members.
  - Raad will look in prior years as to verbiage regarding land use administrator receiving ½ of land use permit income.
    - Raad will contact attorney, Tim Figura, for proper salary resolution.
- Public Improvement Fund
  - Eliminate \$1900 from Education. No MTA Premium Pass subscription.

Nugent and Raad will finalize the budget prior to the March 25,2024 board meeting.

- **Budget Amendments**

- Raad will have budget amendments available at the March 25, 2024, board meeting.

**PUBLIC COMMENT:** None

**Board Remarks:** None

**ADJOURNMENT:** Motion to adjourn by Raad. Second by Acker. Motion carried. 3:00 P.M.

Respectfully Submitted,

Gail Raad, Sauble Township Clerk